

EVERGREEN SENIORS OUTDOOR CLUB

2022 Annual General Meeting Minutes

Virtual Format

Thursday, April 14 at 10:00 am

1. Kiyoko Miyanishi called the meeting to order at 10:03 AM
2. A quorum was established (65 required), 81 devices were connected to the Zoom meeting with at least 7 extra people on those devices.
3. Barb Brunton-Johnstone reviewed the meeting protocols.
4. The agenda was reviewed
5. **Motion:** Hugh Powell moved to accept the agenda, seconded by Barb Brunton-Johnstone, carried.
6. **Motion:** Barb Brunton-Johnstone moved to accept the Minutes of the April 29, 2021 AGM, seconded by John McLean, carried.
7. There was no business arising from the minutes
8. **Motions tabled during the March 30 Board Meeting**
1st Motion: Greg McKenzie moved the Evergreen Seniors Outdoor Club have a single bus pickup point, seconded by Eric Leavitt, carried (99% voted yes, 1% voted no, 1 abstain vote)
Rationale provided by Greg McKenzie:
 - a. *Most riders get on at Montgomery. With only one stop riders have 30 minutes to board the bus and get settled for a prompt departure at 8:00. This avoids a crush of 40 or more each time trying to get items loaded then find a seat and be settled enough for departure. The second stop typically takes 10 minutes or more to load. Sharpest elbows get onto the bus first. It is hard to abide by Covid procedures at the bins.*
 - b. *We no longer have a Calgary Transit person needing a Rosemont pick-up.*
 - c. *Long ago, Rosemont was a necessary city pick-up point when Springbank Community Hall was the second pick up point. That is no longer the case.*
 - d. *We have sometimes violated our contract obligations with Universal by returning to the city after being out over 10 hours. With one stop this will happen very infrequently. Universal has never charged us for this but may do so according to contract overtime of \$110/hour. Even though we have not been charged we should not abuse our good relations with Universal. One stop saves the 10 min loading time but also the 15 to 20 min travel time each way to Rosemont.***Discussion:**
 - Janet Gourlay-Vallance indicated she was satisfied with the motion but wanted to share the reason she initially signed up with ESOC was because they had a bus pickup at the Rosemount Community Center.
 - Jane Ebborn requested confirmation the Montgomery stop would be maintained, Greg McKenzie confirmed it would.
 - Peter Kubica requested Greg to confirm this change would not prevent us from having a stop at Turner Valley, confirmed by Greg.
 - Hugh Powell was concerned about our washroom break in the upcoming trip to Mesa Butte. Greg McKenzie confirmed the Turner Valley library has already confirmed we can have our bathroom break there. We will be driving through Bragg Creek.

2nd Motion: Eric Leavitt moved the Evergreen Seniors Outdoor Club will continue our Covid-19 Protocols, in particular requiring all passengers provide proof of vaccination, and wear masks while on the bus. The Board is given permission to modify the protocols based on the circumstances in the community, seconded by Joan Mclean, carried.).

Rationale

- a. *Given we are still in a pandemic, maintaining the protocols will help ensure the safety of our club members and their families. Covid-19 variants continue to be present within our community. While vaccinations do not provide total immunity, they do continue to provide some protection against being infected or infecting others. They have also been shown to reduce the seriousness of an infection. Even though the rules about masking in public have been relaxed they are still recommended as an effective means of reducing infection from airborne particles. As seniors we are more vulnerable and therefore it makes sense to continue being cautious.*
- b. *The Board will continue to monitor reported rates of infection, hospitalizations, and admissions to ICUs and will make changes to the protocols as appropriate.*

3rd Motion: Eric Leavitt moved the Evergreen Seniors Outdoor Club remove the maximum limits on Full Membership. There will continue to be two levels of membership, Full and Associate. Full Members will be required to participate in a minimum number of bus trips and outings as set by the Board. The motion was not carried (21% voted yes, 70% voted no and 9% abstained, chat votes had 6 no and 2 abstain).

Rationale:

Over the last couple of years we have had difficulty filling the bus, as well over the last couple of years we have had 20-30 guests join the club on our outings and after 3 trips they would like to become full members. Many of our new members are those allowing us to keep offering bus trips. It makes sense for the next while to remove the limit on membership. If things change and the bus is frequently over-subscribed, the board can re-instate the cap on membership. Eric does not believe this will happen for a while.

Discussion:

- Jane Ebborn requested clarification what is the current minimum on trips and is it being enforced during Covid and what is the difference between the full and associate membership categories. Kiyoko responded, the difference is that associate members can be bumped if the bus is over-subscribed, they would be the first (after guests) to be bumped. We had waived the requirement during Covid, however now that we are trying to resume our regular bus trips we would like to ensure the bus is as full as possible. We have even had trouble getting 30 people on the bus. A number of guests have come on more than the required 3 trips and are waiting to become members and with the current maximum we are not getting a full bus or close to a full bus. Jane then asked if it is 6 bus trips and 6 other events that is required. Barb Brunton-Johnstone confirmed the requirement is 12 total outings includes bus trips, self-drive trips, social events and the AGM. Of the 12 outings 6 must be bus trips. Informal outings not posted on our website do not count towards the 12 outings. The 12 outings must be completed between March 1 and the last day of February.
- Lynn Whittingham voiced her concerns regarding the unlimited membership motion increasing the competition for seats on the bus. She indicated when our membership numbers were lower we had to use our lottery system to determine who would get a seat on the bus. She is also concerned the increased number of members would make it more difficult to build relationships with other members and determine who you are most suited to hike with. She was also a member of another hiking group which she dropped because of their unlimited member policy. Lynn feels the full member numbers should be raised in increments until the pandemic is truly behind us. She is uncomfortable with the limitless

membership and believes the motion should be rewritten to not be limitless and consider the change in circumstances.

- Gary Kerr believes removing the cap on full membership would change the flavour of the club. He feels the board should continue to manage membership numbers to maintain our minimum ridership numbers. We need a more cohesive group not a large group. He feels this kind of change should be done with care as it could have the effect of changing the club's structure.
- Anne Lyon agrees with Lynn and Gary. Especially about the loss of cohesiveness, she suggested perhaps this would result in a too rapid membership expansion. She indicated when she was President the associate member category was to accommodate members having surgery, family issues, preventing them from coming regularly but still allow them to participate in the events they were able to participate in. The associate member category was to prevent penalizing members unable to meet the 12 requirement. She is unsure whether or not the current board members have thought about the parameters of associate member. During her tenure the long term associate members were contacted to determine if they wanted to continue as associate members and confirm they eventually hoped to return to full member status.
- Pam Rickey stated she joined ESOC during the pandemic and wondered if this happened only during Covid and if there is a process to reduce the 12 trip requirement if you were unable to secure a seat on the bus.
- Barb Brunton-Johnstone responded since she has been a member at certain times of the year we are over-subscribed for the bus which has not happened lately. Since the 12 outing requirement was dropped during the pandemic we have not had members drop to the associate member category as we did in the past. We have upped the limit of full members as high as 150 and lowered it when appropriate. In the past this was always done on a temporary basis. This is not the first year we have had issues filling the bus during the winter months.
- Steve Whittingham said as a result of Covid these are trying times with frequently changing circumstances. If we remove the limits on membership how do we roll it back when things are more normal and we have a constantly full bus. To roll the membership back to what we currently have may require members to stop participating and could become a real problem going forward.
- Eric Leavitt reported the membership cap is not in our bylaws but is a policy. As well the policy does not specify the membership limits, or the full and associate membership categories or the 12 trip requirement.
- Stefa Fassina agrees with Lynn, Anne and Gary and believes we would be making a mistake by removing the membership cap.
- Hugh Powell agreed with Eric regarding the policy of capping full membership at 130 but it could be changed at a board meeting. Hugh indicated we have not had a full bus all year and have not bumped anyone. Hugh believes some club members that don't come out often because the bus is not running and have made contact through the membership list to go out in smaller groups. The maximum membership limits should be the board's decision in the policy and is not mandated in the bylaws. Motion may not be necessary we can operate with the policies we have in place now. We can adjust on an ad-hoc basis.
- Cheryl Campbell stated this may not be a good time to address this issue since we are moving from traditionally lower bus attendance to summer hiking season where there are more people using the bus. She agrees the character of the club would change dramatically and the large numbers of members are more difficult to accommodate during our social events. Perhaps we could give guests the ability to register themselves and let the board to change the maximum as required.

- Gary Kerr agreed with Eric's assessment of the documentation, we need to be clear about bylaws and policies and the documentation needs to be clear and we need to follow the principles in our policies. People are reluctant to travel on the bus because of Covid and will likely resume riding the bus when they are more comfortable. We can use the bumping process in our policies to ensure there is consistency in the bumping practice as the club changes its direction and our leadership needs to ensure this information is documented not only in minutes of meetings but in our policies and bylaws documents.
- Janet Gourlay-Vallance suggested we need to make sure the bumping process is fair to all members; she does not agree with setting a limitless membership.
- Jane Fraser agrees with the comments. She joined ESOC because the membership was not limitless. Jane stated we had 17 oversubscribed bus trips the year she was president. Removing the cap from full membership may result in members getting bumped more often. Jane is currently not comfortable on the bus and does self-drive, she will be back on the bus when she is more comfortable. With the 12 outing requirement full members will move to associate members which should allow members who want to ride the bus to do so. Jane feels the low ridership is a result of the pandemic and not because of our club's policies.
- Lynn Whittingham reported she rode the bus and found out the next day someone had Covid and she found it stressful. We should be compassionate to the people who hesitate to ride the bus. Her understanding is the club is in a healthy financial situation and riding the bus is not critical to our financial wellbeing.
- Bob Perkins confirmed there is no financial reason to remove the cap on full membership numbers. We are in a good financial position and the bus does not generally add any revenue.
- Anne Lyon asked how many bus trips we have had since the beginning of the pandemic. Greg McKenzie responded this will be covered in the summer transportation director report.

9. **Introduction of the Board and Volunteers**

- John McLean — Past President
- Kiyoko Miyanishi — President
- Peter Kubica — Vice President
- Bob Perkins — Treasurer
- Stefa Fassina — Secretary
- Johanna Voordouw — Membership Director
- Eric Leavitt — Website Director
- Barb Brunton Johnstone — Summer Hike Director
- Hugh Powell — Winter Activities Director
- Greg McKenzie — Summer Transportation Director
- Carolyn Ardell — Winter Transportation Director
- Stefa Fassina/Jennifer Aikenhead — Social Director
- Joan McLean — Newsletter Coordinator
- Dorothy Lloyd — Member Support Coordinator
- Carol Morris — Telephone Coordinator

10. **Reports**

a. **Treasurer's Report Fiscal Year 2021-2022 – Bob Perkins**

[Link to Financial Statement.](#)

At last year's AGM we agreed we should reduce the Club equity and this is precisely what we achieved.

The Balance Sheet shows the equity of the club at Financial Year End was \$13,779.75 this represents a decrease of \$3,493.85 or 20.2% over the prior year.

The Cash Flow report shows we started the year with a bank balance of \$16,847.60 and ended the year with \$17,778.80 or an increase of \$931.20. This statement simply provides the details of the change.

This year I have added an Income statement, this adjusts the Cash Flow report to take out entries that more correctly belong in a different financial year. It reflects the change in equity shown in the Balance sheet.

There is only one item of note affecting this year's the results. Our bus operations did resume but we only managed to make 23 bus trips. This was largely due to low attendance rates due to Covid reluctance.

The detailed numbers are shown in the copies of the Balance sheet, Cash Flow report and Income statement attached to this report.

Summary

As usual for discussion purposes I have chosen to divide our finances into three areas, each of which we would normally like to be self-supporting.

Bus Operations

Bus operations are the largest expense incurred by the Club. In the financial year we completed 23 trips with an average ridership of 41.6. Our total payment to bus companies was \$21,779 or an average of \$947 per trip (previous year \$6,011 for 5 trips, average \$1.202 per trip).

Our overall loss was \$1,977 or, put another way, \$2.07 per person per trip. The previous year showed a loss of \$2.52 per person per trip.

We completed our fifth year with Universal Coach Lines without any difficulties. Universal were very flexible in pricing, offering discounts where we did not fill the bus. This helped to reduce our losses on bus operations by \$3,500. This was a win/win for both ESOC members and Universal as they kept their buses on the road and their employees working. On this years' trips (without assistance from Universal) the bus fare would have needed to be \$26 in order to come close to breakeven.

We adjusted the National Park Pass charge during the year to reflect increased costs from Parks Canada. We made the charge \$10 per pass in order to facilitate easier cash collection on the bus. At the \$7 rate we were operating at a loss.

The bus fare charge will have to be adjusted at some point in the future but I do not propose to recommend any change until the amount of the Club Equity has been reduced to approximately \$10,000.

The attached bus costs report reflects the actual trips made during the financial year. The number of persons shown per trip includes "no shows". It does not match the Cash Flow Summary due to the late billing/payment cycle, which affects February costs.

General Expenses

Our general expenses represent all expenses of the Club excluding Bus Operations and Social Events. This includes insurance, donations, AGM expenses, Membership director's expenses, Treasurer's expenses, web site costs etc. these expenses are covered principally by our membership dues.

This year we showed a surplus of \$1,143 on the Cash Flow report (last year a surplus of \$2,326).

However, if we adjust income to exclude pre-paid membership fees we would show a loss of \$1,576.87.

The only expense of note during the year was the charge of \$955 for changes made to our website.

Social Events

Fortunately we were able to hold our usual (successful) social events this year.

The Board authorized a subsidy of up to \$10 per member for the Fall Luncheon but thanks to the success of the Raffle the event made a profit of \$63 therefore no subsidy was required.

The BBQ showed a minor loss of \$102 which represents a subsidy of \$1.41 per member.

Auditors

I want to once again express my thanks to the auditors (Hugh Powell and Craig Barnstable) who have managed to check the books and the year-end financial reports despite Covid-19 restrictions.

Treasurer

I would like to offer my services as Treasurer for the 2022 – 2023 year; however it is my intention to retire from the position at the end of that year.

Discussion:

- Erlinda Howard asked how we went from \$13,000 to \$16,000. Bob responded the increase reflects the collection of membership fees for the 2022-23 year.
- Janet Gourlay-Vallance was happy to understand how the money flows from one year to the next and appreciated the summary. Bob indicated the bus fare would not be revisited until we reach a bank balance of \$10,000. Janet is concerned that a balance of \$10,000 would have quickly disappeared if Universal had not discounted the fees. She wondered if the bus runs full do we make a profit. Bob confirmed normally the bus runs on a breakeven basis. The board would likely review the bus fare in about 6 months to determine if an increase was appropriate. We would likely increase the fee to \$25 to make the collection of fees easier than what we experienced when our bus fee was \$22.
- Hugh Powell reported the MnM group raised their weekly bus fare to \$25. He feels we have done a good job maintaining our membership and our relationship with Universal.
- Peter Kubica said the primary reason our balance is down is a result of not collecting membership fees last year. He believes we have a very healthy financial position and does not think we need to be concerned about subsidizing the bus for the foreseeable future.
- Gary Kerr agreed with Peter regarding the membership fees. He added our club should be a pay as you go operation. The members and guests who travel on the bus should cover the full bus costs. Bus subsidies should only be used in emergency situations. Bus fees should be adjusted so the people riding the bus cover the cost rather than depending on the people who paid in the past. He stated there is nothing in our bylaws that responds to how we deal with this and he believes it should be a board decision to raise and/or lower bus fees. He strongly believes we need to lower our bank balance.
- Bob Perkins reported our income would continue to increase the higher our membership numbers are. The membership fees cover expenses not covered by social events, bus operations, etc. He agreed our bank balance remains quite high and covers bus and social event losses. We don't want the bank balance to grow in the future as we are a non-profit organization. Bob suggested the excess of income over expenses should continue to cover losses on the bus and social events.

Motion Barb Brunton-Johnstone moved to accept Treasurer's Report for 2021-2022, seconded by Kyra Fisher, carried.

Motion Kyra Fisher moved to appoint Greg McKenzie and Hugh Powell as auditors for the fiscal year 2022-2023, seconded by Kathy Gibson, carried.

b. Membership Director – Johanna Voordouw

This second Covid year has not been easy for the club. For all sorts of reasons many members did not come out on Thursdays, although we had a steady stream of outings either with the bus or self-driving due to the hard work of both the summer and winter directors, Barb Brunton-Johnstone and Hugh Powell. These were all great hikes, snowshoe or ski trips. There were also in-town hikes by smaller private groups. We hope that pretty soon we can coordinate all these hikes on our website so more members can participate. We also hope the bus is going to run on a weekly basis. Bussing is so convenient and social and makes the Club run well. In March 2021 we started out with 136 Full and 34

Associate members for a total of 170. A lot of guests joined our trips and in the fall of 2021 the Board decided to raise the cap to 150 Full members. It did not take long to fill that up. By November of 2021 we reached this full capacity and we were not able to add more members until the February renewal. During the past year 112 members came out 1292 times and 76 guests joined us 226 times. In the winter months we experienced a rush of guests, which helped keep the bus running. Of these, 16 would like to become full members.

Membership numbers for 2021 and 2022 are as follows:

March 2021 to December 2021		January 2022 to March 2022	
Full members	136	Full members	138
Associate members	34	Associate members	24
Membership total	170	Membership total	162
Membership Changes		Membership Changes	
Full to Associate	10	Gisella Ironside and Lorne Helland passed away	2
Associate to Full	1	Full to Associate	2
Left the club	4	No renewal with notice	7
New members	24	No renewal without notice	24
		New members	5

I thank Eric for all his patient help with the website.

c. **Summer Transportation Director – Greg McKenzie**

For the second year in a row, our Club has been enormously impacted by Covid-19 and its variants. While we had a full summer of wonderful weekly outings, transportation for each was often by self-driving to the trailhead. For some outings, we were able to provide a bus with strict Covid protocols and limited numbers on the bus. During the first year of the pandemic, we only had four bus trips. This past summer we had 15 bus trips but that is a far cry from the 30 bus trips of the 2019 summer season. There was one trip in June (to the Whaleback), two in July, three in August, five in September, four in October.

Fortunately, Universal Coach Lines provided a 30% discount in light of reduced numbers. The Company has gone to extraordinary lengths to accommodate our Club. This includes a reduction in fees, enhanced cleaning, overnight ozone/air purifier in the coach, protective shield for the driver, and provision of hand sanitizer and fully vaccinated drivers.

The National Park, again this summer, had limited parking in many venues. Paid parking is now required in the Chateau Lake Louise area, but not for our bus. Our coach was also allowed to proceed to Moraine Lake to drop off and pick up passengers. Membership hath its privileges!

Over the past two summers, the Summer Transportation Director duties have evolved into looking after procedures for the many guests who want to hike with us. Each week there were typically ten or more guests who joined us. We attracted lots of good new people, many of whom became members. New procedures insured each guest signed the waiver form and gave it to us in advance. This included their Park Pass number and an Emergency contact number. We discouraged collecting waiver forms on the bus or at the trailhead. Usually this meant finding out which Club Member had sponsored the guest, and then contacting that person to find out the guest's phone number and e-mail address. We then sent a waiver form to sign and e-mail back. We forwarded the signed form to the Day Trip Leaders so they knew the guests had a signed waiver and also so they had an emergency contact number if needed. We also sent the waiver to the Membership Director. Meanwhile, Eric did similar waiver work with any guests who didn't have a

sponsor, but had found us on the website. New enhancements to the website helped us register guests with their names showing up on the print out (See webmaster report). Another huge initiative was to come up with a process for insuring everyone on the bus was double vaccinated. Katie O'Neil came through in a big way. She looked at every week's bus registrations to insure those on the bus had shown proof of vaccination. Those who had not shown proof yet were chased by Katie to submit their proof. Guests also needed to send in their proof of vaccination. This all had to be done in advance of the trip. The above proved very labour intensive.

For the upcoming season, I am pleased to work with Harold Kroeger. He has volunteered to help with Summer Transportation Director duties. Thank you Harold!

Discussion:

- Cheryl Campbell thanked Hugh Powell, all board members and volunteers for the hard work they have done to keep the club intact during Covid. The outings were a great way to keep us fit. She recognized the additional effort required to get everything organized.
- Anne Lyon indicated this was the first time she became aware of the contributions made by Universal to keep us healthy, i.e. the extra cleaning, air exchange and wanted to know if this information had been shared with the membership. Greg indicated this was an excellent observation.
- Kyra Fisher agreed with the previous statements and was appreciative of the extra work by the board and the volunteers. We would not have a successful club without their efforts.

d. Winter Transportation Director – Carolyn Ardell

Our winter activity season went from November 4, 2021 to March 31, 2022, a total of 25 outings. Of the 25 outings 6 times the bus was cancelled due to lack of registrations and 5 times the outing was created as a "self-drive". Covid remained a factor with bus operations and for two events cold weather resulted in cancellation of trips. If it was not for the great number of guests who registered for the posted events, the bus would have been cancelled for at least 4 additional outings.

The club had established an understanding with Universal bus Lines to provide a discount for trips, when the number of riders was not sufficient to cover the set cost. The Board had decided that 30 riders was sufficient to "run" the bus and to stay with the \$20.00 fee even for outings to longer distances. (Emerald Lake, Lake Louise). A break-even point requires 50 riders on the bus. All of our trips with exception of 1 ran at a loss for the Fall/Winter season.

Universal has been very supportive of continuing Covid protocols.

I look forward to working as the Winter Transportation Director for Fall/Winter 2022/23.

e. Summer Hike Director – Barb Brunton

This will be my last year as summer hike director, I have enjoyed the experience and I am confident I am passing over the responsibility to very capable hands.

Despite Covid, we were able to enjoy hikes most of last summer. In the early part of last season, we offered multiple car trip hikes most weeks with occasional reduced-capacity bus trips. Starting late July, we had bus trips most weeks allowing full bus capacity; some trips were cancelled when we had less than the minimum required registrants.

After an issue early in the season with a bus trip to the Whaleback when there were hikers, but no-one prepared to lead one of the hikes, we tried to line up hike leaders in advance of the bus departure. This is made easier when we know who is planning to go on each hike in advance. To facilitate this, we implemented the capability for people to indicate their preferred hike when they register for the trip.

We have an interesting and varied Summer Hike schedule for 2022. It has been developed incorporating many of the hikes requested by members this year as well as hikes from the

2020 schedule that were cancelled due to Covid. The team who worked with me on this was: Valerie Berenyi, Stefa Fassina, Peter Kubica, Betty Weightman, Carolyn Ardell and Kyra Fisher. The schedule can be seen in Club Documents on the website. Day Leaders have volunteered for most dates, but there are still a couple of openings. The list of Day Leaders by date is also available on Club Documents. Please contact the Summer Hike Director to volunteer as a Day Leader.

I look forward to a fun summer of hiking with you!

f. Winter Activities Director – Hugh Powell

It was a challenging winter as Covid came and went. The list of the proposed trips is shown below. We had 12 bus trips, 7 self-drive trips arranged at short notice when the bus was cancelled, and 2 days when we had no trips at Christmas / New Year time. There were a couple of bus trips that proceeded even though we had less than the specified minimum of 30 as we worked at getting the bus trips up and running again.

I'm concerned and have expressed this before, in my opinion, the bus trips are essential for the success of the club. The self-drive trips were organized at the last minute because of lack of people signing up and were a stop-gap measure so those who were interested could get out. A number of members, including myself, wouldn't get out unless there are others. I don't believe it is safe. Our Policy says "Members will be offered a choice of at least 3 activities each week" and if we don't consistently get enough people on the bus and then at the last minute, offer a self-drive trip, we're not complying with our policy. This needs to be addressed.

I would like to thank all those members who volunteered to be day-leaders and Barb and Gerrit who stepped in while I was out of the country. Although they are not named in this report, I'm thankful people stepped up as group leaders on the various trips. These volunteers are what makes this club run successfully.

Carol Rose-Skelly and Greg McKenzie organized cross-country ski lessons for 2 levels on 13 January at Pocaterra Hut and when we didn't get enough bus passengers registered, they sorted out self-drives for those who had signed up for the lessons.

- Nov. 4 - Sheep River - Kyra Fisher
- Nov. 11 - Fullerton- Jill Johnson
- Nov 18 - Lake Louise Skiing - Eric Leavitt
- Nov 25 - Fall / Winter Lunch
- Dec. 2- Lake Louise - Jennifer Sundgaard
- Dec. 9- Lake Louise - Peter Kubica
- Dec. 16- Banff Minnewanka - Erlinda Howard
- Dec. 23- Cancelled Kananaskis <30- Kyra Fisher
- Dec. 30- Bus trip cancelled. Self-drive possible.
- 2022
- Jan. 6- Cancelled 9 Registered -21C; West Bragg Creek- Gerrit Voordouw
- Jan. 13- X-Country Ski Lessons, PLPP - Carol Rose-Skelly & Greg McKenzie
- Jan. 13- Cancelled 28 registered. Kananaskis with Ski Lessons -Self-Drive Evan Thomas: Day leader Hugh Powell
- Jan. 20- Lake Louise (Note: Ice Carvings Cancelled) - Kyra Fisher
- Jan. 27- Kananaskis - Carolyn Ardell
- Feb. 3- Bus Cancelled - Glenn Schultz Self Drive Possible
- Feb. 3 - Self Drives to Hike West Bragg Creek & Ski PLPP. Peter Kubica Ski & Hugh Powell Snowshoes
- Feb. 10- Bus Cancelled - TBD (Hugh?) Self Drive Possible
- Feb. 10 - Self Drive to Hike Barrier Lake/Ski Elk Pass - Hugh Powell & Dave Ardell
- Feb. 17- Self-drive to Bow Valley PP - Hugh Powell & Jennifer Sundgaard
- Feb. 24 – Self-drive Banff. Snowshoe Gerrit Lakeshore, Ski Eric Leavitt Cascade Valley

- Mar. 3- Self-drive West Bragg Cr - Peter Kubica Ski & Gerrit Voordouw Snowshoe
- Mar. 10- Kananaskis Village - Kyra Fisher (Hummingbird Snowshoe problems)
- Mar. 17- Bus Emerald Lake - Carolyn Ardell
- Mar. 24- Canmore - Keith Bagnall
- Mar. 31- Banff - John Boyd

Thanks. I've enjoyed my time on the trails this year.

- Hugh Powell reported it is not unusual to cancel outings during the Christmas season. He expressed his concern that bus trips are essential to this club. He is thankful the busses are going. He personally would not be getting out if others were joining in as he feels it is unsafe to do so. He did not mind organizing the self-drive trips although it was at times a little stressful. He is also concerned we may not be compliant with our policy of offering three trips each week. If we don't get enough people and are self-driving we are not complying with our policies. We need to get the bus up and running and people signing up. We would like to thank all the day leaders and volunteers and to Barb and Gerrit while he was out of the country. He has enjoyed his time as winter activities director although it has not always been easy. He also thanks Peter for finding a winter activities director to replace him.
- Pam Rickey indicated if there is not sufficient people to run a bus trip, we should consider a surcharge which she would be prepared to pay to ensure the bus is available. Greg McKenzie responded we experimented with a surcharge and were charging \$25 if less than 28 people signed up for the bus. He believes people did not mind paying the extra fee. The board decided not to charge the extra \$5. It is possible to do what you suggested and perhaps the board will revisit this in the future.
- Jane Ebbern requested confirmation that our policies require us to offer 3 trips each week. She felt it was unreasonable during the pandemic. Hugh confirmed it was in the policies, however it is not mandatory. Barb commented we have adjusted a number of policies in response to the pandemic. The policies reflect how we want to operate but some things have to give, it is a policy guideline to offer 3 trips each week.
- Anne Lyon shared the 3 trip policy was in an effort to accommodate a broad range of ability.
- Peter Kubica believes it is a good policy. The challenge is finding 3 volunteers willing to lead the self-drive trips. He felt we were successful with having leaders for ski and snowshoe activities but had trouble finding leaders for the C group. We need to work on this if there is no bus.
- Cheryl Campbell believes there were fewer volunteers for the C group as they are the people with perhaps lower stamina and probably most concerned about riding the bus. They likely did not want to drive or were not available.
- Gerrit Voordouw thanked everyone for the amazing outings. He felt the best one was around Christmas where only 3 people came out in -17 degree day, which was fantastic. Hugh is very knowledgeable about trails. Hugh, you were a great winter activities director, thank you and thumbs up.
- Cheryl Campbell said she was among the group of people uncomfortable travelling on the bus; she tried to meet members at the trailhead and hopes they are welcome to do that. They would be delighted to make a contribution to the club. She understood the board did discuss the possibility of charging self-drive members \$10 but were concerned about the difficulty in collecting these fees. Perhaps if we made a \$10 per person fee for those driving out and send a cheque to Bob, even on an honour system basis, the extra funds would supplement and allow those not taking the bus to not feel guilty about cancelled bus trips.
- Bob Perkins asked not to send donations in the mail and encouraged members to use our new eTransfer capabilities when making donations or paying fees.

g. Website Director – Eric Leavitt

Eric had to leave the meeting because of another commitment and requested members to read his report available on our website. If you have questions or concerns please send him an email.

This has been an eventful year for all of us.

Except for the outage that occurred last year, the web site has performed well. The adaptability of the website allowed us to accommodate different activities while we were unable to continue our regular bus trips.

The various significant events and changes to the website are outlined below.

Continuity Planning

While I am prepared to continue as website coordinator, it is time to think about a successor. If anyone would be interested in becoming a co-director, please contact me. The main qualification is that the person be comfortable with and knowledgeable about computers. Experience with web site management would be useful but is not a requirement.

The three main duties of the coordinator are to maintain the website, assist people with using the website, and responding to people who make enquiries through the Contact Us page.

Website maintenance mostly consists of assisting people with accessing the website.

During the past year the number of people using the Contact Us page is typically about 2 – 3 per week. This is a reflection on the reputation of the club and shows the value of our website. Many of these people tried us out as guests and many have become members. This is good news for the future of our club.

Website Outage

During the past year the most significant event was the system failure at our web host, Web Hosting Canada (WHC). This event, which included deletion of all backups of our website on the WHC servers, occurred due to the activities of one former contract employer of WHC. After about a week's delay, WHC was able to restore our site using a local backup that I had previously downloaded. There was some data loss, but we were able to recover all member data.

Since then, we have implemented a more frequent downloading of significant information as well as signing up for a daily website backup that is not tied to WHC's servers.

Website Upgrades

This past August we asked our website designer, Curtis Fraser, to make the following changes to our website.

- When registering people can now select an activity. This was done to assist the Day Leader in their planning for the trip.
- Changes were made to how the park pass expiry date was entered. This was done because the previous method was prone to user error.
- Members can now indicate their preferred Activity Level. This was done to help people in deciding which hike or activity might be appropriate for their fitness level.

In addition to these changes, we also started entering returning guests into the data base. Guests cannot log themselves in, but this allowed us to enter Park Pass information so that it is recorded on the trip registration form.

In Conclusion

Except for the outage last year, the web site has been reliable. The upgrades to the website have helped Day Leaders in their planning. Adding guests to the database has assisted the Bus Coordinators in tracking park pass information.

Discussion:

Gary Kerr indicated he had read Eric's report on the web. He believes Eric has done an excellent job providing the support we needed when we made the decision to create our

new website. We have garnered so much flexibility to manage content. The website has been extremely valuable and flexible in keeping us connected.

h. Social Director– Stefa Fassina/Jennifer Aikenhead

The board voted to hold our Summer BBQ at Boundary Ranch again this year. My understanding is the primary impetus for this decision was to allow all members to enjoy the BBQ and remove the need for a significant number of volunteers to set up the facility, prepare the food and the final cleanup. The BBQ will be held on July 21. This year's fall luncheon was well received by all participants. The amazing response of members to both donate items for the raffle and purchase raffle tickets allowed us to hold the event without the need for the subsidy approved by the board. The fall event has not been scheduled. The location and date will be determined by the new Social Director team.

i. Newsletter Editor – Joan McLean

The newsletter is posted on the Evergreen Website three times a year. The schedule has not changed over the pandemic.

Schedule:

- Spring Following the annual meeting
- Summer Following summer BBQ
- Winter Following the Fall Luncheon

There are many contributors to the newsletter. Thanks to all those who have submitted pictures and information for the newsletter. Thanks to Bernie N. for maintaining the photo archive. All those beautiful shots make the newsletter look good with very little effort on the part of the editor.

Thanks to those that write articles or submit ideas for articles. This also helps make the newsletter a little more interesting.

If anyone has an idea or would like to be published in the newsletter contact

joanmcl@shaw.ca

The newsletter is mailed to members who do not have internet access and over the past year that has ranged from 3 to 5 people.

Expenses are for the photocopies and mailing and is about \$50.00 per year.

j. Phone Coordinator – Carol Morris

Elsie Boutillier (our former phone coordinator) contacted me in Jan/Feb 2022. She requested I take over her duties as she could no longer continue due to personal reasons. She had been phoning 4 individuals, who did not have computers, to keep them updated on Club activities, especially communication sent via email. Since that time one of our founding members Maria Melnychuk, as well as Lucie Baradoy have decided not to renew their memberships. However both Art Johnston and Elsie Boutillier are experiencing computer issues so they will be added to the list with Jo Bands and Rob Cormack. All 4 have expressed appreciation for the mailed ESOC newsletter and the summer hike schedule.

Carol Morris reported the people without internet access want to continue being part of the club.

k. Member Support Coordinator – Dorothy Lloyd

Several 'Get Well', 'Condolences' and 'Birthday' cards have been posted or delivered. Numerous phone calls on behalf of the Club have been made.

One 'Farewell' card was sent to long-time members Jim and Irma MacKenzie who moved to Ontario.

Much positive feedback has been received from email posts regarding member support.

If the Covid bussing restrictions have reduced information flow and I have missed communicating with members who should have received recognition by way of a card, email, or phone call, I apologize.

I urge you to contact me if you become aware of a member who would benefit from a friendly communication.

I. President's Report – Kiyoko Miyanishi

As the second year of Covid has passed, we can look back on the past year and be grateful the Evergreen Seniors Outdoor Club has survived and continued our activities as best as we could. As President, I have learned to appreciate the work of all of the board members and volunteers who keep the club going. With at times organizing bus trips and other times self-drive trips, we have largely managed to keep opportunities available for our members to get out to the foothills and mountains to hike, ski, and snowshoe, as well as socialize. So I really need to thank all of our members who managed to keep us going. As if it wasn't bad enough having to deal with Covid, we also had the problem this year of our website going down. Fortunately, our Website Director Eric Leavitt (by some miracle in my eyes) managed to handle that problem so we could continue signing up for trips. He also oversaw some very useful improvements to our website.

While work continues on developing vaccines and treatments for Covid, the future is still unknown, especially with new variants continuing to show up. However, considering how well we have done to date with no outbreaks within our club, there is good reason to be optimistic. Over the past year we even held our two large social events, the summer BBQ and the fall luncheon, without incident. But there are also a lot of good reasons for us to continue our vigilance in keeping everyone safe. We assume that most, if not all, of our members who provided proof of full vaccination (2 shots) will by now have also received their booster shots. If not, we would certainly recommend they do so.

Even with running the bus at below break-even point, thanks to Universal providing us with discounts, our club's funds being able to subsidize the bus costs, and the large numbers of guests and new members signing up for trips, we have managed to continue a good number of bus trips without raising the cost to our members.

So despite this pandemic over the past two years, our club has managed to survive and attract a sizable number of new members. So at the end of this meeting I will be happy to hand over the gavel to our incoming President Peter Kubica. As Vice-President over the past year Peter has been a great help to me in my term as President. Again, I wish to acknowledge and thank the board members and volunteer day leaders and hike leaders without whom this club could not continue to function. Finally, we need to especially thank Barb Brunton-Johnstone for hosting our Zoom board meetings and this AGM.

11. Appreciation for those stepping down

John McLean
Stefa Fassina
Hugh Powell
Elsie Boutillier

12. Call for Nominations for Board of Directors and Volunteers 2022-2023

Nominees:

- Kiyoko Miyanishi — Past President
- Peter Kubica — President
- Barb Brunton Johnstone — Vice President
- Bob Perkins — Treasurer
- Sharon Hanwell — Secretary
- Johanna Voordouw — Membership Director
- Eric Leavitt — Website Director

- Doug Kosowan — Winter Activities Director
- Kyra Fisher — Summer Hike Director
- Greg McKenzie/Harold Kroeger — Summer Transportation Director
- Carolyn Ardell — Winter Transportation Director
- Jennifer Aikenhead / Kim Tidswell — Social Director
- Joan McLean — Newsletter Coordinator
- Dorothy Lloyd — Member Support Coordinator
- Carol Morris — Telephone Coordinator
- Vacant – In-town hike coordinator

Kiyoko asked anyone interested in the position of in-town hike coordinator to contact her. No additional nominees from the floor, the new board is elected by acclamation.

13. **Thank you to Volunteers and Board Members**

Kiyoko thanked all volunteers and board members for the work. Peter Kubica thanked Kiyoko for her exceptional leadership.

14. **New Business**

- Hugh Powell requested the board review the day leader guidelines as he feels they are quite challenging.
- He also requested the board consider purchasing new radios as we are currently able to only charge 8 units at a time.

15. Meeting adjourned at 12:04 PM



Balance Sheet Comparison February 28, 2021 to February 29, 2022

Balance Sheet

	Current Year		Prior Year	
Assets				
Bank Statement	\$	17,778.80	\$	16,847.60
Cash Float	\$	0.00	\$	0.00
Pre-paid Fall Lunch Deposit	\$	0.00	\$	0.00
Prepaid Natl Park Permits	\$	213.00	\$	426.00
Pre-paid W.W. Society	\$	0.00	\$	0.00
Total Assets		\$ 17,991.80		\$ 17,273.60
Liabilities				
Bus Payments	\$	1,492.05	\$	0.00
Admin Expenses	\$	0.00	\$	0.00
Misc Expenses	\$	0.00	\$	0.00
Prepaid Membership Dues	\$	2,720.00	\$	0.00
Cash Float increase	\$	0.00	\$	0.00
Total Liabilities		\$ 4,212.05		\$ 0.00
EQUITY		\$ 13,779.75		\$ 17,273.60
Prior Yr		\$ 17,273.60		\$ 14,875.68
Current Change		\$ (3,493.85)		\$ 2,397.92
Current Yr		\$ 13,779.75		\$ 17,273.60

Prepared by Bob Perkins, Treasurer

President, Kiyoko Miyanishi

Mar 27, 2022



Income Statement 2021-2022

Category	Current Year		Prior Year
Income			
Bank rebate	\$	59.40	\$ 59.40
Membership Sales	\$	480.00	\$ 520.00
Cash float reduction	\$	0.00	\$ 0.00
Donations	\$	0.00	\$ 0.00
Other income Total	\$	539.40	\$ 579.40
Bus Fares	\$	20,464.00	\$ 5,617.00
Fall Lunch	\$	2,765.00	\$ 0.00
BBQ	\$	2,270.00	\$ 1,000.00
Social Events Total	\$	5,035.00	\$ 1,000.00
TOTAL INCOME	\$	26,038.40	\$ 7,196.40
Expenses			
AGM expenses	\$	21.50	\$ 0.00
Bank Fees	\$	93.88	\$ 59.40
Donations	\$	300.00	\$ 100.00
Equipment purchase	\$	17.96	\$ 0.00
Gratuities	\$	125.00	\$ 125.00
Insurance	\$	266.67	\$ 613.20
Memberships	\$	50.00	\$ 20.00
Membership expenses	\$	95.50	\$ 0.00
Newsletter	\$	90.32	\$ 0.00
Sunshine Expenses	\$	1.84	\$ 0.00
Treasurer expenses	\$	3.60	\$ 0.00
WebSite hosting	\$	1,050.00	\$ 136.50
Expenses Total	\$	2,116.27	\$ 1,054.10
Bus Costs			
Bus costs	\$	20,637.11	\$ 10,211.25
Bus Costs unpaid	\$	1,492.05	\$ 0.00
Park Passes (pre paid)	\$	213.00	\$ 355.00
William Watson Lodge Fees	\$	0.00	\$ 20.00
Bus Costs Total	\$	22,342.16	\$ 10,586.25
Social Events			
Fall Lunch	\$	2,702.02	\$ 0.00
BBQ	\$	2,371.80	\$ 0.00
Social Events Total	\$	5,073.82	\$ 0.00
TOTAL EXPENSES	\$	29,532.25	\$ 11,640.35
Profit/Loss	\$	(3,493.85)	\$ (4,443.95)



Cash Flow Summary 2021-2022

Category	Current Year	Prior Year
Income		
Bank rebate	\$ 59.40	\$ 59.40
Membership Sales	\$ 480.00	\$ 520.00
Membership sales Prepaid	\$ 2,720.00	\$ 0.00
Cash float reduction	\$ 0.00	\$ 0.00
Donations	\$ 0.00	\$ 0.00
Other income Total	\$ 3,259.40	\$ 579.40
Bus Fares	\$ 20,464.00	\$ 5,617.00
Fall Lunch	\$ 2,765.00	\$ 0.00
BBQ	\$ 2,270.00	\$ 1,000.00
Social Events Total	\$ 5,035.00	\$ 1,000.00
TOTAL INCOME	\$ 28,758.40	\$ 7,196.40
Expenses		
AGM expenses	\$ 21.50	\$ 0.00
Bank Fees	\$ 93.88	\$ 59.40
Donations	\$ 300.00	\$ 100.00
Equipment purchase	\$ 17.96	\$ 0.00
Gratuities	\$ 125.00	\$ 125.00
Insurance	\$ 266.67	\$ 613.20
Memberships	\$ 50.00	\$ 20.00
Membership expenses	\$ 95.50	\$ 0.00
Newsletter	\$ 90.32	\$ 0.00
Sunshine Expenses	\$ 1.84	\$ 0.00
Treasurer expenses	\$ 3.60	\$ 0.00
WebSite hosting	\$ 1,050.00	\$ 136.50
Expenses Total	\$ 2,116.27	\$ 1,054.10
Bus Costs		
Bus costs	\$ 20,637.11	\$ 10,211.25
Park Passes	\$ 0.00	\$ 355.00
William Watson Lodge Fees	\$ 0.00	\$ 20.00
Bus Costs Total	\$ 20,637.11	\$ 10,586.25
Social Events		
Fall Lunch	\$ 2,702.02	\$ 0.00
BBQ	\$ 2,371.80	\$ 0.00
Social Events Total	\$ 5,073.82	\$ 0.00
TOTAL EXPENSES	\$ 27,827.20	\$ 11,640.35
Profit/Loss	\$ 931.20	\$ (4,443.95)
Opening Balance	\$ 16,847.60	\$ 21,291.55
Closing balance	\$ 17,778.80	\$ 16,847.60
Difference	\$ 931.20	\$ (4,443.95)

Table 1									
Outing Costs Summary 2021 - 2022									
# trips	Cost	Amt Pd	Collected	Av Trip	Net cost	Ind. in collected amount	Park Pass payments	Park Pass #	Profit/Loss
23	\$ 21,779.10	\$ 21,779.10	\$ 20,024.00	41.6	(\$1,977.10)	past no show payments			- \$2.07
					\$ 0.00				
					\$ 0.00				
					\$ 0.00				
					\$ 0.00				
					\$ 0.00				
March	\$ 0.00		\$ 0.00		\$ 0.00				0
					\$ 0.00				
					\$ 0.00				
					\$ 0.00				
					\$ 0.00				
April	\$ 0.00		\$ 0.00		\$ 0.00				0
					\$ 0.00				
					\$ 0.00				
					\$ 0.00				
					\$ 0.00				
					\$ 0.00				
May	\$ 0.00		\$ 0.00		\$ 0.00				0
17 Jun 2021	\$ 757.05		\$ 780.00	26	\$ 22.95			nr	Whaleback
					\$ 0.00				
					\$ 0.00				
					\$ 0.00				
					\$ 0.00				
June	\$ 757.05	\$ 757.05	\$ 780.00		\$ 22.95				0
22 Jul 2021	\$ 945.00		\$ 921.00	44	\$ (45.00)		\$ 21.00	26460	3 Lake Louise
29 Jul 2021	\$ 861.00		\$ 780.00	39	\$ (81.00)			nr	Chester Lake
					\$ 0.00				
					\$ 0.00				
July	\$ 1,806.00	\$ 1,806.00	\$ 1,701.00		\$ (126.00)				3
05 Aug 2021	\$ 892.50		\$ 814.00	39	\$ (92.50)		\$ 14.00	26459	2 Banff
12 Aug 2021	\$ 892.50		\$ 820.00	41	\$ (72.50)			nr	Black Prince
19 Aug 2021	\$ 892.50		\$ 831.00	40	\$ (82.50)		\$ 21.00	26461	3 Emerald Lake
					\$ 0.00			nr	BBQ
					\$ 0.00				
					\$ 0.00				
August	\$ 2,677.50	\$ 2,677.50	\$ 2,465.00		\$ (247.50)				5
02 Sep 2021	\$ 1,050.00		\$ 1,102.00	54	\$ 31.00		\$ 21.00	26462	3 Helen Lake
09 Sep 2021	\$ 997.50		\$ 920.00	46	\$ (77.50)			nr	Highwood Pass
16 Sep 2021	\$ 997.50		\$ 1,043.00	50	\$ 3.50		\$ 42.00	26463	6 Moraine Lake
23 Sep 2021	\$ 945.00		\$ 900.00	46	\$ (45.00)			nr	Rummel
30 Sep 2021	\$ 997.50		\$ 800.00	46	\$ (197.50)			nr	James Walker Tr
September	\$ 4,987.50	\$ 4,987.50	\$ 4,765.00		\$ (285.50)				9
07 Oct 2021	\$ 1,050.00		\$ 1,103.00	49	\$ (10.00)	\$ 80.00	\$ 63.00	26464	9 Stanley Glacier
14 Oct 2021	\$ 1,081.50		\$ 860.00	45	\$ (221.50)			nr	Upper K Lake
21 Oct 2021	\$ 997.50		\$ 960.00	49	\$ (37.50)			nr	Wasootch etc.
28 Oct 2021	\$ 840.00		\$ 740.00	32	\$ (100.00)	\$ 80.00		nr	Little Elbow
					\$ 0.00				
October	\$ 3,969.00	\$ 3,969.00	\$ 3,663.00		\$ (369.00)				9
04 Nov 2021	\$ 1,050.00		\$ 980.00	47	\$ (70.00)			nr	Sheep River
11 Nov 2021	\$ 1,050.00		\$ 880.00	44	\$ (170.00)			nr	Fullerton loop
18 Nov 2021	\$ 1,050.00		\$ 1,040.00	52	\$ (10.00)			26581	Lake Louise
25 Nov 2021					\$ 0.00			nr	Fall Lunch
					\$ 0.00				
November	\$ 3,150.00	\$ 3,150.00	\$ 2,900.00		\$ (250.00)				0
Dec 2, 2021	\$ 1,050.00		\$ 910.00	44	\$ (150.00)		\$ 10.00	26582	1 Lake Louise
Dec 9, 2021	\$ 945.00		\$ 730.00	33	\$ (225.00)	\$ 60.00	\$ 10.00	26583	1 Lake Louise
Dec 16, 2021	\$ 945.00		\$ 800.00	31	\$ (155.00)	\$ 140.00	\$ 10.00	26584	1 Lake Minewanka
Dec 23, 2021					\$ 0.00				Cancelled
Dec 30, 2021					\$ 0.00				Cancelled
December	\$ 2,940.00	\$ 2,940.00	\$ 2,440.00		\$ (530.00)				3
Jan 6, 2022			\$ 80.00		\$ 80.00				Cancelled
Jan 13, 2022					\$ 0.00				Cancelled
Jan 20, 2022	\$ 757.05		\$ 650.00	32	\$ (117.05)		\$ 10.00	26586	1 Lake Louise
Jan 27, 2022	\$ 735.00		\$ 560.00	28	\$ (175.00)			nr	PLFP
Jan 31, 2022			\$ 20.00		\$ 20.00	\$ 20.00			
January	\$ 1,492.05	\$ 1,492.05	\$ 1,310.00		\$ (192.05)				1
Feb 3, 2022					\$ 0.00				cancelled
Feb 10, 2022					\$ 0.00				
Feb 17, 2022					\$ 0.00				
Feb 24, 2022					\$ 0.00				
February	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00				0
Amount Owng	\$ 0.00								
						Year beginning Balance		60	
						No issued during year		30	
Average loss/gain per ticket						Current Balance		30	
						Mid term purchases		0	
						Balance		30	